

## Minutes of Town of Woodfin Board of Commissioners

### Regular Meeting of August 18, 2020

#### Regular Meeting 6:30 PM

Be it remembered: That the Board of Commissioners met in regular session on Tuesday, August 18, 2020 at the Woodfin Town Hall Boardroom, Woodfin, North Carolina at 6:30 pm. The following town business was conducted:

Due to Corona Virus and Social distancing guidelines the regular meeting of Board of Commissioners was held virtually via GO TO MEETING.

Mayor Jerry VeHaun, called the meeting to order at 6:30 p.m. with the following board members present:

Jackie Bryson

Jim Angel

Donald Hensley

Ronnie Lunsford

Debbie Giezentanner

Donald Honeycutt

The Agenda was read by Mayor Jerry Vehaun.

The Invocation was led by Commissioner Honeycutt.

**Approval of the Agenda** –A motion to approve Agenda as presented was made by Vice Mayor Giezentanner. Motion 2 was made by Commissioner Angel. All in favor.

**Approval of the Minutes** –A motion to approve the minutes as presented was made by Commissioner Hensley. Motion 2 was made by Commissioner Bryson. All in favor.

#### **New Business:**

- 1. Consideration of a Hearing Date for the (CDBG) Community Development Block Grants Proposed Water Line Extension Located on Ingle Road.** Representatives from McGill Associates discussed with Board grant funding to allow for extension of water lines to Ingle Road, Old Leicester Road, and Flynn Road, should award be sufficient to complete all of the proposed work. Motion 1 was made by Commissioner Bryson to set hearing date for Tuesday, September 15, 2020 on grants proposed for water line extension. Motion 2 was made by Vice Mayor Giezentanner. All in favor.

- 2. Consideration of a Revised Storm Water Resolution that Brings the Town into Compliance with the North Carolina Department of Water Quality Guidelines.** Michael Saunders (Planner) reviewed with Board changes to Stormwater Program required by the Department of Water Quality for the Town of Woodfin to be compliant with stormwater guidelines. Motion 1 was made by Commissioner Bryson to approve a revised Stormwater Resolution. Motion 2 was made by Vice Mayor Giezentanner. All in favor.
- 3. Consideration of a Resolution Declaring the Town's intent to Reimburse Itself for Capital Expenditures from the Proceeds of Certain Tax -Exempt Obligations. Eric Hardy -Town Administrator-** Discussed with Board the need for this Resolution for reimbursement of expenditures incurred prior to subsequent issuance of debt. Motion 1 was made by Commissioner Lunsford to pass Resolution declaring the Town's intent to reimburse itself for Capital Expenditures from the proceeds of certain tax-exempt obligations. Motion 2 was made by Vice Mayor Giezentanner. All in favor.
- 4. Consideration of a hiring plan and process for an additional authorized position. Eric Hardy-**Discussed with Board the need for a new Planner position and requirements for ideal candidate. Selection criteria, job description and hiring salary range closely mirror those of other Buncombe County municipalities. Motion 1 to adopt new hiring plan was made by Commissioner Hensley. Motion 2 was made by Vice Mayor Giezentanner. All in favor.

**Reports:**

**Police-** *Chief Mike Dykes reviewed totals with the Board.*

**Public Works-** *Eric Hardy reported totals sent electronically. Discussed purchase of a new truck, and new guidelines for Brush pickup. Each household will be allowed to dispose of 3 cubic feet of brush each week.*

**Administration-** Vice Mayor Giezentanner requesting workshop to discuss Town's website. Eric reviewed FY2020 unaudited revenues and expenditures, reporting favorable preliminary results. The Board also reviewed recent revenue trends and how these confirm FY2021 revenue budget.

**Greenway-Blueway-** Eric discussed status of park construction and Budget for this group of projects.

***Motion 1 was made to move to closed session was made by Vice Mayor Giezentanner. Motion 2 was made by Commissioner Lunsford. All in favor.***

***Executive Session: Begin/8:23PM End/8:45PM***

**Executive Session - The Board of Alderman will adjourn to private chambers to discuss legal personnel, contractual or similar matters protected by state statute.**

- *Terms and status of existing lease agreement discussed and direction given to Town Administrator.*

***Adjournment: 8:46PM***

