



**TOWN OF WOODFIN, NORTH CAROLINA
QUESTIONS AND RESPONSES
RFQ - PARK DESIGN SERVICES**

December 11, 2020

Contact: Eric Hardy, Town Administrator
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Submittals due: 5:00 pm, December 31, 2020

To All Interested Parties:

The Town of Woodfin responds to the following questions, received in response to the RFQ dated November 30, 2020:

1. Who will be involved in the selection process? Is it restricted to Town of Woodfin officials?

The selection team comprises town staff, a subcommittee of Town of Woodfin elected officials, and 2 area professionals having experience managing capital projects of similar scope and/or scale.

2. How many firms were invited to participate in the RFQ process?

Eight firms were invited by the Project Oversight Committee to participate in the RFQ process.

3. If selected, will interviews be virtual?

Yes, interviews will be conducted virtually via ZOOM or Teams.

4. Would it be possible to review a complete set of Contract Terms and Conditions?

Upon selection of the best qualified Consultant, contract Terms and Conditions will be negotiated between the Town and the Consultant.